| **Date & Min** | **Recommendation** | **Lead Member** | **Lead Officer** | **Accepted** | **Implemented** | **Completed?** | **Progress / Comments** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 28/06/18Min 5.2 | Concern was expressed at no information being available for statutory and mandatory training for employees and asks that further information be provided to the Committee | Leader | Heather McManus  | Yes | No |  | The mandatory and statutory training lists have been provided with any required training being undertaken.  |
| 28/06/18Min 5.6 | Further information be provided on the timescales for agreeing and implementing the Penwortham, Leyland and Lostock Hall masterplans and confirmation the resources are in place | Strategic Planning, Housing and Economic Growth | Jonathan Noad | Yes | No |  | The proposed timeframe as of December 2018 is as follows.* September 2018 – Public drop in events held to encourage positive contributions from the public, which will help to inform the planning and design process.
* January 2019 – Corridor concept plan developed and submitted to the Planning Authority.  This plan will show the wider 'corridor' measures along the A59 Liverpool Road to promote the use of the bypass.  This is required as part of the Penwortham Bypass planning conditions.
* Spring 2019 – Concept plan developed for Improvements to Penwortham Town centre and public consultation undertaken.
* 2020 – Penwortham Bypass to open and works to commence along the A59 Liverpool Road corridor including Penwortham Centre
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| 27/09/18Min 20 | Scrutiny Committee would support the council tax support call-in request for the decision to be reconsidered by full Council | Finance | Paul Hussey | Yes | Yes |  | A Clarification note on the legal position concerning the Council Tax Support Scheme has been provided. |
| 08/11/18Min 27.2 | The title for the Living Wage Reform Project be reviewed and welcomes the assurance that the project will be brought back on track for 1 April 2019 | Leader | Ann Hale | Yes | Yes |  | The title for the project has been updated and a report is being presented to Cabinet on 23 January 2019 |
| 08/11/18Min 27.3 | The Committee thanks the Leader for the offer of future reports providing a flavour of complaints and compliments received and a summary of what has been learned in response | Corporate Support and Assets  | Heather McManus | Yes | No |  | This will be included in the third quarter’s performance monitoring report. |
| 08/11/18Min 27.4 | More detailed information on the impact of Universal Credit on performance be provided to the Committee | Corporate Support and Assets  | Paul Hussey | Yes | Yes |  | A report went to Cabinet on 21st November 2018 which noted the recent Government budget announcements and supported the requirement to carry out further modelling impact assessments and report to Budget Council in February 2019. Cabinet also supported the proposal to review the hardship schemes and proactively promote such schemes as outlined in the report. |
| 08/11/18Min 27.5 | Future quarterly performance reports include a more detailed commentary with the impact and outcomes being more explicit | Leader | Heather McManus | Yes | Yes |  | This will be taken forward as part of the third quarter’s performance monitoring report |
| 08/11/18Min 27.6 | The Committee requests trend information on the number of employees leaving the Council and the reason given for leaving the Council | Leader | Heather McManus | Yes | Yes |  | Information provided to Leader & Cabinet on leaving figures.  |
| 08/11/18Min 27.8 | The draft Digital Strategy be presented to the Scrutiny Committee in order to assess the customer service provided. | Corporate Support and Assets | Paul Hussey | Yes | Yes |  | The Digital/ICT Strategy is a Corporate Plan Project. A comprehensive consultation has taken place which has informed the development of a Draft Vision, Current State and Gap Analysis. The consultation and engagement has included All Party Elected Member Focus Groups and online surveys. The Digital/ICT Strategy and technology Roadmap is on schedule for completion in January 2019 and will be travelled through to Cabinet for sign off in February 2019. This will inform the next phase activity which includes a review of Gateway/Customer and ICT services.  |
| 08/11/18Min 28.4 & 28.5 | Expresses concern at the proportion of capital spends at the end of the second quarter and welcomes the assurance of a more robust system for delivering the capital programme in the future. | Finance | Tim Povall | Yes |  |  | Future capital programme reports will give a more robust outturn position on capital, rephrase spends in line with approval dates and contractor cash profiles. |
| 08/11/18Min 29.1& 29.2 | Expresses its disappointment at the consultant’s report on future options for Worden Hall being delayed and looks forward to the consultant’s report being presented to Cabinet in January 2019 and to Scrutiny in February 2019 | Corporate Support and Assets | JonathanNoad |  |  |  | The consultant’s study timescales and scope has been varied to take account of feedback from Cabinet Workshop and consultations undertaken as part of the first phase. A draft report is now expected in the middle February and final report in March. Any reports into Cabinet will depend on the commencement date of purdah in the run up to the elections in May. |
| 08/11/18Min 29.3 | Asks that a charging policy for events be developed to expand the commercialisation of Worden Park | Corporate Support and Assets | Jonathan Noad |  |  |  | This will be part of the amended consultants commission and be part of the Corporate Plan review feeding into 2019/20 |